

FCSS Board of Directors Meeting

Monday, November 16, 2020

5:00p CST - 6:30p CST

Attendance:

Steve Masayda

Anne Hester

Cherie Arnette

Deborah Pettingill

Elizabeth Rasmussen

Ralph Egalf

Guillermo Torrente

Lauren Samoszenko

Leslie Lee

Melanie Hendrix

Peggy Renihan

Robin Blalock

Seilarine Samuels-Pink

Terry Davila

Mark Quintana

Stacy Skinner

Jennifer Jolley

Lori Dool

Emily Collins

Michael Collazo

Cathryn Goble Smith

Lindsey Johnson

Chris Spinale

Sheldon Wilson

Minutes:

Peggy - welcome to all

Chris - welcome to new members

Cherie - induction of new board members

Peggy - all materials sent out prior to meeting  
questions regarding May minutes? Accepted as is  
Budget Report from Ralph, questions?

Jennifer - Rho Kappa - inventory, need more medallions, approximately \$1000

Peggy - purchased and reimbursed?

Jennifer - Ralph & Leslie know about expense, ordered from same company from Echo Awards, 250 medallions, should last about 3 years; medallions waiting for payment from Board; teachers order medallions for \$7, costs \$4.10, making profit of approximately \$3 per medallion

Robin - can order wait until after conference?

Jennifer - normally 2nd semester/January sees more activity but got swamped this year, so need for medallions now

Ralph - have more than \$1000 in checking; usually have more money at beginning of year but wonky this year because of no conference

Cherie - need to finish with budget, then come back to Rho Kappa (with proposal)

Ralph - since report was done added 7 conference registrations, Mark expecting \$525 income, \$1200 in savings, Leslie can request money if needed, have reserve fund for this type of year to cover things

Peggy - Treasurer's Report is not comprehensive report, just incomes/outflows since May

Ralph - correct

Peggy - is full budget analysis normally done in January?

Ralph - yes

Mark - additional \$525, have not received international society of the social studies

Michael - has idea for more income flow

Stacy - Current balance? Compare to pre-conference from last year?

Ralph - checking is about \$4400, savings is about \$1200, Leslie probably has idea of other accounts

Leslie - January meeting usually has investment accounts, based on market not conference

Peggy - Treasurer's report is accepted;  
Executive Director's report

Leslie - filed taxes late, accepted new job, changing accountants with Creative Planning (same as investment accounts), accountant wrote letter asking for fee removal; will personally pay fee if not removed  
Renegotiated conference hotel, cancelling 2020 & adding 2022  
Filled Rho Kappa orders until getting to Jen  
Ralph needs checkbook, so Leslie has been paying bills

Steve - why did you change accountants?

Leslie - was not contacted by previous accountant via email or phone, felt like they didn't do due diligence

Stacy - insurance coverage FCSS requires? Cost?

Leslie - slander, \$3000; basic against suits for Board, this year \$2200; bills? Insurance, sunbiz tax with state, Rho Kappa

Chris - fee from IRS if not accepted?

Leslie - possibly \$500, a little later filing this year than last year

Chris - accountant requested waiver?

Leslie - new accountant, unsure if as convincing; not using COVID in non-profit sector

Cherie - are we on track to pay on time this year?

Leslie - yes, actually had report done but missed deadline

Chris - are our request for extensions typical?

Leslie - IRS provide 2 extensions, usually in February through May, May through August, then no more extensions

Elizabeth - where did we find insurance policy? Specific provider?

Leslie - no liability because we don't have offices, tailor to needs of organization; originally with company out of St Pete; went with company approximately \$500 below and have kept

Stacy - risk management guidance available?

Leslie - must have insurance

Steve - initial filing date for taxes for new profit?

Leslie - February 15

Peggy - moving Jen Jolley Rho Kappa to new business, not approved yet; extended conference to 2022, not renegotiating 2021

Leslie - correct for conference

Peggy - move that we accept Executive Director's report  
Publications Report

Chris - thank you to Mark, incredibly responsive

Mark - new members are up and running  
Question - as conference site up, push out everyone's membership?

Cherie - charging \$35 that is annual membership fee to include conference registration this year;

Deborah - can we save this for conference?

Elizabeth - second  
All in favor

Peggy - Acceptance of Publications Report

Steve - motioned to accept  
Deborah - second

Cherie - NCSS Report, Steve & Cherie attended virtual summer leadership institute; October FCSS meeting renew NCSS affiliation and NCSS delegates

Cherie motioned to reaffiliate as Board, before asking full congregation in February  
Steve seconded  
All in favor

Have 3 positions for NCSS delegation; Steve automatically has seat as member of resolutions committee,  
Motion appoint Cherie, Jen Jolley, Elizabeth Rasmussen for Dec 4 House of Delegates

Steve seconded

All in favor

Cherie & Jen have served before, Elizabeth served as alternate

Chris - thank you to Steve for managing resolutions for Florida

Peggy - new members please give support, help, feedback to Steve on Resolutions Committee

Debuting Virtual conference info

Deborah - flyer--rescheduled conference (not 2021 as we hope to have one!); conference theme references

Rep. Lewis and the anniversary of the freedom rides

Cost of conference will be the same as the normal conference registration fee

9 am- 4 pm Keynote at 9 am through Zoom webinar (speaker with chat but no live contact) and a second speaker at 3 PM

Steve has one speaker confirmed....still working on second. Time between speakers would be for conference session

Plan is for 5 rooms at a time and 5 sessions (25 potential presenters in breakout sessions). 20 submissions for sessions right now. Open for submissions until Nov. 30. We can add sessions if need be

Each session will need a facilitator--some presenter may not be comfortable doing both presenting and chat box. Goal is to have EVERYONE on board facilitate one session

We can add or subtract rooms as needed

Zoom webinars would be for keynote speakers; Zoom rooms would be for individual sessions with a board member in each room to facilitate

Working on exhibitors--virtual exhibits through a secure platform as well as sessions. Could get exhibitor codes to replicate the "bingo" cards from the physical conference

Mark--answered questions about Zoom logistics for entering and facilitating rooms in the chat box

Deborah--to use the site demonstrated would be \$3000 for one event or \$5000 for a year (Event Owls.com) If we chose to use them we have 30 days after event to upgrade to year license and it can be used by anyone we chose to share with

Sessions invitations out--20 submissions returned

Usually we would sit down and work on committees at this point--link to Google form put in chat (<https://forms.gle/9kHSDTXZBfeeH82HA>) for board members to sign up for committees; Everyone should do at least one

Peggy: are Zoom rooms part of the Event Owl cost?

Deborah: No, there would be an additional \$230-240 fee for the Zoom rooms in addition the cost of the Event Owl site

Deborah: explanation of committees and their job descriptions; Steve is in charge of Speakers committee and has secured one keynote speaker already

Exhibitor cost will depend on the platform we decide to use (have them offset the cost for us); looking for sponsors for each of the Zoom rooms (gets advertising for sponsors and gets us money to run conference)

Peggy: exhibit hall committee needs to get pricing structure in place as we are getting contacts through treasurer about our conference and participating

Cherie--can Chat be captured so that discussions and ideas in chat can be shared?

Steve: chat can be downloaded

Deborah: have looked at multiple companies for hosting platform and Event Owl was best support and flexibility for price

Need everyone to sign up for a committee and be ready to facilitate rooms--just like the old days! This time it will be digital so that speakers can focus on presenting and not trying to run chat at the same time and facilitators can handle session evaluations as well

Cherie--lots of Zoom questions, hopefully those people will join the Zoom committee. Please ask people in your district to submit proposals

Deborah--hoping that this conference will bring in some folks wouldn't come to the physical meeting will come to our digital meeting (no travel or lodging fee)

Thanks to Mark for his help for all of the publishing information

Conference fee discussion--conference is \$35 and membership comes with it so that people didn't have to pay for registration and then for conference

Mark: trying to prevent people from losing access to members only sessions. Do we want to push everyone's membership back to February so that they remain active? Or do we force them to pay membership now and then pay for the conference?

Chris S: what is best for you?

Mark: what is in the best interest of the group is to push membership back manually.

Chris: Make motion to extend

Motion made by Stacey SKinner

Seconded by Anne Hester

Motion passed--membership will be extended until February for all current members

## New Business

Jen Jolley: motion that board approve \$1025 expenditure for Rho Kappa medallions  
Second by Steve Masyada  
Motion approved

Mike Cazollo: ideas for new membership benefits: monthly webinar series on appropriate topics; small summer mini-conference at university partners

Chris--thanks for the input; complicated to work with universities right now but would be worth looking into, we do have a relationship with CUFA

Motion to adjourn--Stacy SKinner, seconded by Steve Masyada

Meeting adjourned at 7:36 EST